Proposal for the minimal contents of a self-assessment report, discussed on 25-6-2009 at the first meeting of the ALLEA working group ‘Evaluation for Science’ in Amsterdam

TO BE INCLUDED IN THE SELF-ASSESSMENT REPORT

1. Objective of the research, mission of the institution

2. Composition of the groups in the institution. (Group leaders, scientific staff, postdocs, PhD students, supporting personnel)

3. Available resources (infrastructures, equipment, methodology, funding)

4. Research environment and embedding (national context, (inter)national positioning in the field, guest researchers, preferably bringing their own money)

5. Quality:
   - 3-5 key publications per group/subgroup
   - 3-5 most significant results/highlights relevant to the discipline, per group/subgroup
   - number of articles in top 10% of publications relevant to the discipline; ditto for top 25%
   - 3-5 most important books or chapters of books, insofar as relevant

6. Productivity(input-output ratio)
   - number of articles in refereed periodicals
   - number of books, chapters of books
   - number of completed PhDs and number of PhDs ‘on the way’

7. Earning capacity for competitive funds, national and international

8. Academic reputation for each research coordinator (prizes, invitations to address major conferences, conference organisation activities, editorships, membership of academies

9. Valorisation/impact/applicability in the broad sense: socio-cultural relevance and/or technical or economic impact

10. Feasibility and vitality of the Institution or programme, available infrastructure and methodology in the future

11. Plans and vision for the future, possibly including opportunities and threats

Evaluation might be done using a 5-points scale (to be discussed)
Excellent (5), very good, good, satisfactory, unsatisfactory(1)

To discuss: the relative weight of each criterium.  
Peter van der Vliet, chairman